

**GRANT PUBLIC SCHOOLS
GRANT, MICHIGAN
POSTING NOTICE**

Middle School Social Worker or Counselor

Requirements:

- Must have appropriate endorsements

Major job duties:

- Student support and case management
- Liaison between families and school for collaborating processes in the educational setting
- Analyze appropriate assessment results with staff and students
- Connecting, communicating and monitoring students/ families with appropriate outside support agencies
- Providing/connecting parents with parenting and educational services
- Providing/connecting students with appropriate support services
- Facilitating student intervention meetings/process in conjunction with building administrator
- Provide crisis intervention services as needed
- Maintains required records
- Completes student risk assessments
- Other duties as appropriate or as assigned
- Coordinate testing with College Board/M-Step
- Assist in creating the master schedule with Skyward

Anyone interested in this position should send a letter of interest, resume, and credentials **by noon on May 26, 2023, to:**

Grant Administration Office
Attn: Kim Anderson
148 S. Elder Avenue
Grant, MI 49327
Or email to : kanderson@grantps.net